

NEW FOREST DISTRICT COUNCIL

CABINET FORWARD PLAN

This Forward Plan lists matters on which decisions are likely to be considered by, or on behalf of the Council's Cabinet for the 12 month period commencing 1 November 2019. The Forward Plan also lists major decisions which fall within the definition of a "key decision" as outlined below:-

A key decision is one that is likely either:-

- a) to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service of function to which the decision relates (expenditure or savings are always treated as significant if the sum exceeds £50,000, or 25% of the gross budget for the service, whichever is greater); or
- b) to result in an outcome which will have an impact, for better or worse, on a significant number of people living or working in an area comprising two or more wards in the Council's area; or to be significant in terms of its effect on communities in a ward.

The Cabinet consists of eight Councillors and they are responsible for the following Portfolios:-

Councillor Barry Rickman – Leader and Corporate Affairs

Councillor Edward Heron – Deputy Leader and Planning and Infrastructure

Councillor Jill Cleary – Housing Services

Councillor Diane Andrews – Community Affairs

Councillor Jeremy Heron – Finance, Investment and Corporate Services

Councillor Mark Steele – Leisure and Wellbeing

Councillor Alison Hoare – Environment and Regulatory Services

Councillor Michael Harris – Economic Development

Representations:

Anyone wishing to make representations about any matter included in this Forward Plan should contact the relevant report author seven working days before the first date shown for its consideration by the Cabinet.

Copies of Reports:

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should access the Council's website at the following link:-

<https://democracy.newforest.gov.uk/ieDocHome.aspx?bcr=1>

Copies of reports and any relevant background documents can also be obtained by contacting the relevant report author named in this document. A reasonable charge may be made for hard copies of documents.

CABINET FORWARD PLAN – 1 NOVEMBER 2019 TO 31 OCTOBER 2020
(PUBLICATION DATE – 5 November 2019)

| Report Title | Proposed Decision | Type of Decision | When is the decision being made? | Who are the key people/groups to be consulted before the decision is made and how will the consultation take place? | | Report author and contact details | Is the report likely to be considered in private? |
|---|---|------------------------------------|---|---|--|---|---|
| | | | | Inside the Council | Outside the Council | | |
| The Corporate Plan 2020-2024 – ‘Community Matters’ (Consultation Draft) | To consider a draft Corporate Plan for consultation. | Non-Key Decision | Cabinet – 6 November 2019 | EMT, Service Managers, Portfolio Holders. | The Plan will be subject to public consultation. | Rebecca Drummond – Service Manager – Elections and Business Improvement Rebecca.drummond@nfdc.gov.uk | No |
| Compulsory Purchase and Overriding Easements Policy | To consider a report detailing the outcome of the consultation carried out on the Compulsory Purchase and Overriding Easements Policy | Report to Cabinet and Full Council | Cabinet – 6 November 2019 Full Council – 9 December 2019 | Executive Management Team, Portfolio Holder – Planning and Infrastructure. | Subject to public consultation | Claire Upton-Brown – Chief Planning Officer Claire.upton-brown@nfdc.gov.uk | No |
| Medium Term Financial Plan to 2024 | To consider the development of the Medium Term Financial Plan | Report to Cabinet and Full Council | Cabinet – 6 November 2019 Full Council – 9 December 2019 | Executive Management Team – Portfolio Holder – Finance, Investment and Corporate Services | N/A | Alan Bethune – Chief Finance Officer Alan.bethune@nfdc.gov.uk | No |

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| Housing Delivery Action Plan | To consider a report concerning the Housing Delivery Action Plan | Key Decision | Cabinet – 4 December 2019 | Portfolio Holder, EMT | N/A | Claire Upton-Brown – Chief Planning Officer Claire.upton-brown@nfdc.gov.uk | No |
| Local Enforcement Policy | To consider a report concerning the adoption of a Local Enforcement Policy | Key Decision | Cabinet – 4 December 2019 | Portfolio Holder, EMT | N/A | Claire Upton-Brown – Chief Planning Officer Claire.upton-brown@nfdc.gov.uk | No |
| Commercial Investment Opportunity | To consider a report in accordance with the Council's agreed Commercial Property Investment Strategy | Key Decision | Cabinet – 4 December 2019 | Property Investment Panel. Consultation on the proposed investment opportunity. | N/A | Andrew Smith – Estates and Valuations Service Manager Andrew.smith@nfdc.gov.uk | Yes – public notice . |
| Council Tax Reduction Scheme 2020/21 | To agree the Council Tax Reduction scheme for 2020/21 | Key Decision | Cabinet – 4 December 2019 | Executive Management Team, Portfolio Holder – Finance, Investment and Corporate Service, Corporate Overview and Scrutiny Panel and Council Tax Scheme Task and Finish Group | Recipients of the Council Tax Reduction scheme. | Ryan Stevens Ryan.Stevens@nfdc.gov.uk | No |

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| Financial Monitoring | To provide an update on the 2019/20 General Fund, Capital Programme and Housing Revenue Account | Key Decision | Cabinet – 4 December 2019 | Executive Management Team – Portfolio Holder – Finance, Investment and Corporate Services | N/A | Alan Bethune – Chief Finance Officer Alan.bethune@nfdc.gov.uk | No |
| Council Tax discounts, exemptions and premiums | To agree restricted occupation discount, carers exemption and empty homes premium | Key Decision | Cabinet – 4 December 2019 | Executive Management Team, Portfolio Holder – Finance, Investment and Corporate Service, Corporate Overview and Scrutiny Panel and Council Tax Scheme Task and Finish Group | N/A | Ryan Stevens – Service Manager Revenues and Benefits Ryan.stevens@nfdc.gov.uk | No |
| Setting the Council Tax Base | To agree the tax base for 2020/21 | Key Decision | Cabinet – 4 December 2019 | Executive Management Team, Portfolio Holder – Finance, Investment and Corporate Service | N/A | Ryan Stevens – Service Manager Revenues and Benefits Ryan.stevens@nfdc.gov.uk | No |

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| Hythe and Dibden Neighbourhood Development Plan | To agree to adopt the plan following local referendum. | Report to Cabinet and Full Council | Cabinet – 4 December 2019 Council – 9 December 2019 | Executive Management Team, Portfolio Holder – Planning and Infrastructure | The plan was subject to a public referendum | Andrew Herring Andrew.herring@nfdc.gov.uk | No |
| Medium Term Financial Plan to 2024 and setting of 2020/21 budget | To consider the development of the Medium Term Financial Plan and to set the budget for 2020/21 | Report to Cabinet and Full Council | Cabinet – 5 February 2020 | Executive Management Team – Portfolio Holder – Finance, Investment and Corporate Services | N/A | Alan Bethune – Chief Finance Officer Alan.bethune@nfdc.gov.uk | No |
| New Forest District outside the National Park Local Plan Review 2016-2036 Part One: Planning Strategy | To consider the adoption of the Local Plan Review Part One as part of the Statutory Development Plan | Report to Cabinet and Full Council | Cabinet – 5 February 2020 Council – February 2020 | Environment Overview and Scrutiny Panel, Planning Committee, Executive Management Team, other Council Service Areas | See Statement of Community Involvement Appendix 1 Statement of Community Involvement | Louise Evans - Service Manager Policy and Strategy Louise.evans@nfdc.gov.uk Claire Upton-Brown - Chief Planning Officer Claire.Upton-Brown@nfdc.gov.uk | No |

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| Financial Monitoring | To provide an update on the 2019/20 General Fund, Capital Programme and Housing Revenue Account | Non-Key | Cabinet – 1 April 2020 | Executive Management Team – Portfolio Holder – Finance, Investment and Corporate Services | N/A | Alan Bethune – Chief Finance Officer Alan.bethune@nfdc.gov.uk | No |